

**Date:** 24<sup>th</sup> October 2012

**Venue:** EIVT Office. EIV

**Meeting title:** Fourth Meeting of Formally Elected Board of Trustees

**Purpose:** All Hands Update

**Present:** Richard Palczynski (RP, Chairman)  
Jennifer Aneto (JA)  
Karen Wilkie (KW)  
Carmen Wallace (CW)  
Imam Goztas (IG)

**In Attendance** Tom Bainbridge (TB, Amber)  
Katie Johnson (KJ, Amber)  
Kay Davis (KD)  
John Squires (JS)

**Apologies:** Vincent Green (VG)  
Priti Devchand (PD)  
Girdhar Parmar (GP)  
Peng Koh (PK)  
Iain Campbell (IC, Amber)

Item	Action and date required
<b>1. IMMEDIATE ACTION ITEMS REQUIRING TRUSTEE DECISIONS:</b>	
1. No4 Barras Close – Property owner has painted his premises in a colour different to the standard applied to the Island. This has been highlighted as a breach of the covenants. IG to contact property owner to review the issue directly with the owner prior to any further actions being discussed.	Outstanding IG, 5 <sup>th</sup> Oct
2. Island CCTV – Update provided by CW. Still no confirmation of installation. CW to chase up again, and include Chsritine Hamilton and Alex Godley in correspondence.	CW, 30 <sup>th</sup> Oct
<i>Post Meeting Note. Confirmation now received from Lee Newson on 30<sup>th</sup> Oct that cameras will be installed within three weeks. This is only dependant on EDTE and EDF Energy installing the electrical supply to the masts.</i>	
3. Canal bollard/timber board renewal – Update provided by TB. Approx 85% complete on painting works..	Ongoing
4. Fly Tipping – 2 Quotes received. Installation to commence no later than 6 <sup>th</sup> November. TB to update on progress at next meeting.	TB, 21 <sup>st</sup> Nov
5. 23 George Lovell Drive – proposed extension works by the property owner have been flagged as a potential breach of the Island covenants if the works proceed. IG to contact property owner to review the issue directly with the owner prior to any further actions being discussed.	Outstanding IG, 5 <sup>th</sup> Oct
6. Additional lighting @ 27 George Lovell Drive – Following on site	

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attendance by Trustees on evening 26 <sup>th</sup> September, RP to write to owners confirming decision not to take any action at this time.	RP, 30 <sup>th</sup> Oct
7. Enfield Council Waste Management – Ongoing. Trustees to look at a new campaign to get improved service from the council.	CW/JA No date
8. Litter Contract – To be deferred to a separate forum with all BMD’s invited.	All, asap
9. Platinum Gardens proposal – RP requested Trustees to review the prioritised areas provided by Stuart Maguire (Platinum Gardens) and to confirm their views at next meeting of the Trustees. No decisions taken at this time.	All, 21 <sup>st</sup> Nov
10. Community AirCon – TB provided update. Access to funds need to be confirmed. Installation cannot commence until funds are available. However, as the AirCon is only really required during the warmer months of the year, the sense of urgency on this action is low. Installation can wait until the new year if necessary. Action with TB.	TB, Ongoing
11. Government Row – painting works. 3 quotes requested by EIVT for review at next board meeting. Action with TB to clarify.	TB, 21 <sup>st</sup> Nov
<b>2. CANAL AERATION PUMPS</b>	
All works completed successfully. Contract for ongoing maintenance now needs signing. Note this is part of the original quote and represents no additional costs. It is merely a new contract as the type of works being undertaken has changed. TB/RP to liaise to finalise maintenance contract.	TB/RP asap
<b>3. EMPLOYMENT CONTRACT FOR MRS MARTINE ENI</b>	
KW confirmed contract is now signed. Copy to be provided to KJ for records. KJ confirmed that payment schedule and payslips have now been actioned.	
<b>4. RENTAL PROPERTIES</b>	
All rent charge payments are up to date.	
IG requested copies of bank statements to show rent charge payments. IC to action.	IC, 5 <sup>th</sup> Nov
<b>5. CONSULTATIONS</b>	
Trustees reviewed language on all four consultations:	
<ul style="list-style-type: none"> <li>• Potential Sale of Properties <ul style="list-style-type: none"> <li>✓ Minor modifications to language. RP to resubmit to trustees</li> </ul> </li> </ul>	RP, 30 <sup>th</sup> Oct
<ul style="list-style-type: none"> <li>• EIVT Policy Statement in regards to Island Covenants. <ul style="list-style-type: none"> <li>✓ Minor modifications to language. RP to resubmit to trustees</li> </ul> </li> </ul>	RP, 30 <sup>th</sup> Oct
<ul style="list-style-type: none"> <li>• Reverting from a Charity to a Residents Association <ul style="list-style-type: none"> <li>✓ Minor modifications to language. RP to resubmit to trustees</li> </ul> </li> </ul>	RP, 30 <sup>th</sup> Oct
<ul style="list-style-type: none"> <li>• New Financial Controls for EIVT adherence. <ul style="list-style-type: none"> <li>a. CANCELLED. All agreed to implement recommended tighter</li> </ul> </li> </ul>	

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controls on Trust spending. Based on following:

- a. A spending cap of £5,000 to be implemented.
- b. This does NOT apply to any planned works approved by the Trustees in the annual budget plan (2013 budget to be agreed in December/January)
- c. This does NOT apply to emergency works arising as a result of damage or vandalism to EIVT property or island infrastructure.
- d. This does NOT apply to emerging works deemed to be urgent by the trustees that are specifically related to the maintenance of the infrastructure of the island.

RP, 30<sup>th</sup> Oct

The above is not designed to prevent expenditure towards the maintenance of the infrastructure of the island. It is designed to prevent the trustees from spending rent charge monies on matters not directly linked to the primary objective of the Trust (maintenance of the infrastructure of the island) e.g. using rent charge monies to buy property or to conduct unnecessary surveys on the water tower!

**6. AOB**

1. Newsletters. CW tabled an alternative format for the newsletter. General consideration can be given to this. KW raised the topic of proof-reading. JA to be the initial proof-read for the newsletters, as previously agreed.
2. KJ raised with RP and KW the need to transfer monies to pay for Canal works etc, as well as some outstanding invoices. KW/VG to meet to sign appropriate cheques as necessary.

KW/VG asap

**7. DATE OF NEXT MEETING**

21<sup>st</sup> November, Location TBC.

NOTE. Interim Conference Calls may be arranged between meetings to facilitate decision making for EIVT.

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**DISTRIBUTION: Attendees and copies to:**

To be posted on [www.eiv.org.uk](http://www.eiv.org.uk)

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Approved by:



Richard Palczynski

**Chairman, EIVT**

Date: 3<sup>rd</sup> November 2012