

**Attended:** Mark Novak (MK) Chair, Andrew Colledge (AC), Carmen Wallace (CW),  
Vladimir Ioannou (VI), Iveta Nemcova (IC),  
**Apologies received:** Martin Jewell (MJ), Vincent Green (VG)  
**Did not attend:**

### Minutes

1. **Previous Meetings Minutes - Reviewed & Approved**
2. **EGM Requisition** - MN informed the meeting that Richard Mitchell (RM) had submitted a request for an EGM. MN advised that its validity was being reviewed by the Trustees along with its legal advisors and that RM would receive a response within the necessary timeframe.
3. **Investment Properties** - MN informed the meeting that the investment property consultation initiated by the previous chairman closed today and to date there had been very few responses. The members present were asked for their point of view, and stated that they had not been given enough information to make an informed decision. Members also questioned the legal position regarding the purchase of the properties. They also felt that the consultations had not been well communicated. MN proposed that he will write to all residents explaining the position in a clear and unbiased way, setting out the facts, figures and legal position, requesting views on whether the Trust should sell or retain the properties. Those presented accepted this proposal.
4. **Enfield Council Proposal to Replace Cobblestones on Smeaton Road** - MN explained that Enfield Council proposes to replace the cobblestones with Asphalt. A petition had been started by previous trustees but we do not know the status of the petition. MN asked members present for their thoughts. Members present were against the proposals and wanted to voice their concerns to the Council. MN suggested that this is an issue that will be of interest to all residents in the village and agreed to write to all residents asking for their signature to accept or reject the proposal. Those presented accepted this proposal.
5. **Asset Survey** - MN updated the meeting on the position of the asset survey. The purpose of the survey is to identify the assets that the Trust is responsible for and provide a schedule of required maintenance and replacement over the coming years. The survey can then be used to inform the level of reserves (how much money) that the Trust needs to maintain in order to manage and maintain these assets. A survey has been prepared some time ago but not fully completed. The Trust has to decide how to proceed: Do we complete the survey and if so who should do it? An offer from Amber Management to complete the survey without charge. However it is not clear whether they will complete the survey to the level of detail needed. Members also raised questions about whether a conflict of interest may arise if Amber Management complete the survey. Other options would be to ask firms to tender for the completion of the survey. The issues are complex and MN suggested that he would write to members setting out the position, the proposed options and invite feedback. Those presented accepted this proposal.
6. **AOB**
  - 6.1 **Debtors** - Members raised the issue of residents who owe have not paid their rent charge. In some cases for several years. It was agreed that the Trust must improve its debt management to collect the rent arrears. Members suggested that County Court Judgements and charging orders could be used to collect debts where residents fail to pay. Trustees will consider the options available to collect debt and report to the next board meeting.

6.2 Date of Next Meeting – 25<sup>th</sup> September 2013 @ The Community Centre

Signed:



Chair  
Enfield Island Village Trust  
25/08/13