

19/08/13

EIVT COMMITTEE MEETING

Venue: Greyhound public house

Attended: Mark Novak (MN) Chair, Andrew Colledge (AC), Carmen Wallace (CW), Vladimir Ioannou (VI), Iveta Nemcova (IN), Martin Jewell (MJ)

Apologies received: None

Did not attend: Vincent Green (VG)

Minutes

1. The minutes from the previous meeting were reviewed and agreed.
2. Solicitor Appointment – MN recommended Gisby Harrison as new trust solicitors and legal advisers on all future matters. **VOTE: YES 6; NO 0; ABSTAINED: 0**
3. Accountants Appointment – MN reported back that trust was to meet with Alison Ward Chartered Accountants 22/08/13. No other accountants had positively responded to enquiry.
4. Trustees discussed delegation of duties and roles and responsibilities for Trustees. AC will prepare a paper on delegation of duties and duties of Trustees using Charity Commission best practice guidance.
5. Trustees discussed relevance of completing the Asset Survey. MN to obtain copy of incomplete AA survey and seek new independent surveyors to review and complete. **VOTE: YES 6; NO 0; ABSTAINED: 0**
6. Investment properties. Consultation ends on Wednesday 22 August 2013. Trustees discussed the need for a comprehensive position statement on the investment properties to include purchase price, rentals earned, tenancy agreements, management fees charged, condition and maintenance required. CW to lead.
7. Public Relations. The trustees discussed the need to develop Trust communications through social media. MN to create Twitter and Facebook presence.
8. Directors Professional Indemnity Insurance. MN has obtained a cheaper quotation for same or better cover than previously provided by Amber management's insurer. **VOTE: YES 6; NO 0; ABSTAINED: 0**
9. Outstanding expenditure review – MN has requested Amber Management provide details of expenditure and will chase progress with Katie Johnson.
10. AOB
 - 10.1 EGM Requisition - MN gave a verbal update on the position regarding the EGM request.
 - 10.2 Web site. Site needs to be tidied. Consultations need to be removed where they are completed and any current or future consultations must be factual and not lead the reader to a particular conclusion.

Date and Time of next meeting: 21 August 2013, 7:00 Community Centre, Enfield Island Village.

Signed



Chairman

Enfield Island Village Trust