

09/09/13

EIVT COMMITTEE MEETING

Venue: 39 Island Centre Way

Attended: Mark Novak (MN) Chair, Andrew Colledge (AC), Carmen Wallace (CW),
Vladimir Ioannou (VI), Iveta Nemcova (IN)
Apologies: Martin Jewell (MJ)
Did not attend: Vincent Green (VG), John Joannou (JJ)

Minutes

1. **Previous Meetings Minutes** - Reviewed & Approved.
2. **Weekly Expense Review** - Trustees requested MN to seek assurance from Amber Management (AM) that the process of seeking competitive quotations has been followed in particular where Amber Services (AS) are supplying the goods and services.
3. **Public Relations.** Trustees discussed the need to improve EIVT's communications and public relations. It was agreed to seek professional help with developing public relations. Appoint a part time Trust communications officer. **VOTE: YES 4; NO 0; Abstain 1(AC).**
4. **Block Management Companies** Motion to appoint EIVT as corporate director of the Block management companies for Greener Court and Webley Court where the Trust owns rental properties. Should that not be possible then to appoint EIVT chair (MN) as director for both. **VOTE: YES 5; NO 0**
5. **Investment Properties** - The Trust's solicitor has confirmed that the properties were not bought legally according to the terms of the rent charge deed. Vote to close the consultation, write to EIV members explaining the position and start the process of selling the properties. **VOTE: YES 5; NO 0**
6. **Rent Charge.** VI outlined plans to reduce the rent charge by improving efficiency and cutting costs. VI will prepare detailed plans for consideration at October board meeting. Proposal to reduce the annual rent charge to £175 per year by implementing a programme of cost savings. **VOTE: YES 5; NO 0**
7. **Leasehold Extension Plan.** VI and MN explained that they have been in negotiation with two local firms of solicitors to offer all EIV leaseholders a competitively priced lease extension package . EIVT trust members will benefit from a further discount. Proposal to offer this scheme to Trust members and all EIV leaseholders. **VOTE: YES 5; NO 0**
8. **Return of Trust Property & Information.** Proposal that the EIVT's solicitor writes to previous board members and other interested 3rd parties requesting they return all EIVT property and documents, deliver all electronic data to the EIVT and confirm that they have destroyed / deleted all copies of EIVT information. **VOTE: YES 5; NO 0**
9. **EIVT Community Development.** Proposal Martine Eni will be invited to attend the EIVT monthly board meeting, to present a report on EIV Com Dev plans and achievements. **VOTE: YES 5; NO 0**
10. **CAPE, SNP, NW Scheme** – Trustee's CW & MN plan to attend CAPE & arrange meeting with SNT to develop a positive working relationship for EIV
11. **AOB** - After conclusion of business MN drew the meeting to a close.
12. **Date & Time of next Committee Meeting** - Monday 23/09/13 Time & Place tbc - MN asked that Trustees send agenda items to him in good time for the next meeting. Action: All.

Signed:



