

02/09/13

EIVT COMMITTEE MEETING

Venue: 35 Island Centre Way

Attended: Mark Novak (MK) Chair, Andrew Colledge (AC), Carmen Wallace (CW),
Vladimir Ioannou (VI), Iveta Nemcova (IC), Martin Jewell (MJ)
Apologies: John Joannou
Did not attend: Vincent Green

Minutes

1. **Previous Meetings Minutes** - Reviewed & Approved.
2. **Weekly Expense Review** - Trustees queried the lack of detail on invoices, the lack of supporting information supplied by Amber, the late submission of invoices where Amber have held invoices until due for payment then presented them for immediate authorisation. MN to notify Amber Mgt (AM) that invoices must be submitted for authorisation as soon as they are received to give Trustees time to check and approve.
3. **Gardening & Litter Contracts** - Trustees queried when the gardening and litter picking contracts end. MN to ask Ian Campbell to clarify. End Litter Picking Contract **VOTE: YES 6; NO 0.**
4. **Investment Properties** - CW update - A property inspection has been carried out at Greener Court but so far she has had no reply from Webley Court. MJ suggested that Trustees should write to the tenant and inform them that we are the landlords and wish to perform a landlord's inspection. CW also said that she had received no reply to her request for information from former trustee Imam Goztas who's company Filey Properties Ltd manages the properties on the Trust's behalf. VI to ask the Trusts solicitor to write Mr Goztas requesting the outstanding information.
5. **New Bank Accounts:** Resolution to open new bank accounts for the Trust with HSBC. VI, AC and CW to visit HSBC business banking advisor and open accounts by 05/09/13. **Votes: For 6, Against 0.**
6. **EGM Requisition** - MN advised trust EGM requisition request was rejected on the grounds it had not been submitted in accordance with the trusts Memorandum & Articles of Association. MN also informed board of trustees AM and RM had been notified that any attempt to independently communicate with EIV member would be considered a breach of the Data Protection Act.
7. **Next Meeting Agenda** - MN asked that Trustees send agenda items to him in good time for the next meeting. Action: All
8. **Date & Time Of Next Monthly Board Meeting** - 23 October 13. The meeting for end of September will cancelled as several Trustees are on holiday and the meeting would not be quorate. IN to update date and time of monthly meeting on Trust website.
9. **Date & Time of next Committee meeting** - Monday 09/09/13
10. **AOB** - After conclusion of business MN drew the meeting to a close.

Signed:



Chair
Enfield Island Village Trust
08/09/13