

**Date:** 24<sup>th</sup> July 2013

**Venue:** Community Centre. Enfield

**Meeting title:** Meeting of Formally Elected Board of Trustees

**Purpose:** All Hands Update

**Present:** Richard Palczynski (RP, Chairman)  
 Jennifer Aneto (JA)  
 Carmen Wallace (CW)  
 Vincent Green (VG)\*  
 Vladamir Ioannou (VI)  
 Iveta Nemcova (IN)  
 Karen Wilkie (KW)  
 Mark Novac (MN)  
 Andrew Colledge (AC)

**In Attendance** Katie Johnson (KJ, Amber)  
 Tom Bainbridge (TB, Amber)  
 Iain Campbell (IC, Amber)  
 Stephen Johnson (SJ)

**Apologies:** Imam Goztas (IG)\*

Item	Action and date required
<p><b>1. PREVIOUS MINUTES</b></p> <p>AGM minutes were reviewed, with the following points noted:</p> <ol style="list-style-type: none"> <li>1. Minutes dated 26<sup>th</sup> June – Amend the word ‘Robbery’ to ‘Theft’</li> <li>2. Action regarding review of language – trustees were generally satisfied with existing tone of language. KW stated that she would prefer to see shorter communications. MN queried if EIVT needs to consider publication in alternative languages. The general consensus was that the community is so diverse that selection of any additional language might bring more difficulties than it resolves.</li> <li>3. Infrastructure survey – SJ stated that following the formal appointment of Amber, he was no happy to complete the survey free of charge with the exception of disbursements. RP requested this be formalised in writing. RP stated that following a clear statement to the members at the AGM, he still intended to formally take a vote on options at the mtg to be held on 21<sup>st</sup> August. RP requested Amber still pursue a quote from a third party in case members were not confident in Amber completing the exercise. VI was unhappy that RP would allow a vote which may result in EIVT spending additional monies, stating that trustees had a responsibility to act in the best interest of members and if an offer to do the survey for free has been tabled, then trustees should accept it. All agreed that the offer would in all likelihood be accepted. However RP was unwilling to reverse a promise made to members allowing them to return on 21<sup>st</sup> to cast a vote. This was accepted by majority of trustees. Action for RP to put choices available to members on the website.</li> <li>4. In regards to RSA and CAPE mtgs, CW requested KW to forward any copies of meeting minutes from such mtgs to the Trustees. CW stated that</li> </ol>	<p>IC, 21-Aug</p>

Item	Action and date required
<p>she would like to see more done on the Neighbourhood Watch side. RP stated that this was not the responsibility of any of the trustees. KW stated that she only attends CAPE as an interested resident and NOT as a representative of EIVT. <b>Any RSA minutes will only be circulated with the permission of the RSA first.</b></p> <p>5. Debtors – with several questions asked by trustees as to how the debts in rent charge were handled, SJ proposed a meeting be arranged with David Foulds to present to trustees the full legal options available to EIVT. This was widely accepted by trustees with the majority of trustees wishing to attend.</p>	<p>KW, No date</p> <p>SJ, No date</p>
<p><b>2. AMBER MANAGEMENT’S MONTHLY REPORT:</b></p>	
<p><b><u>Ongoing Items</u></b></p>	
<p><b>Fly-Tipping</b> - Instances of fly tipping continue to increase. IC tabled a sample of a CCTV camera to be priced for installation at various locations across the Island. IC to advise in due course.</p>	<p>IC, asap</p>
<p><b>Restrictive Covenant</b> – George Lovell Drive. IC to formally respond to David Fould’s query for additional information. EIVT does intend to pursue any action in regard to GLD if required to.</p>	<p>IC, asap</p>
<p>MN queried the relevance of the covenants to the Freehold properties on the island. IC confirmed that the covenants are indeed equally applicable to both freehold as well as leasehold properties.</p>	
<p><b>Council Waste Mgt.</b> - Following a 3 months assessment and in conjunction/liaison with Platinum who manage the bin stores IC has determined that 8 x 1100 litre and 8 x 660 litre bins are required altogether. Bins are expected to be delivered week ending 26th July. 1 x1100 and 2 x 660litre bins are now the responsibility of the Trust - to combat persistent use of householders in vicinity of Eden Close and Polsten/Colt Mews.</p>	<p>IC, asap</p>
<p>General pursuit of Council owned solutions are ongoing.</p>	
<p><b>Government Row Street Lights</b> - All works completed with the exception of handrails, which are not the responsibility of EIVT.</p>	
<p><b>Block Paving on Constitution Bridge</b> - VI/KW/VG/IN/JA volunteered to walk a petition door to door re objections to replacing block paving with tarmac across the bridge deck.</p>	<p>All, asap</p>
<p><b>Community Centre Hire Protocols</b> - IC to present to RP a set of new/updated rules for hire/use of Community Centre. RP/KW to action into Trust Policy.</p>	<p>IC, asap</p>
<p><b>Bus Routes 121 &amp; 491</b> - Working Group (WG) comprising JA, VI and Ms Warner from Harston Drive has been formed. Next meeting of ETUG scheduled for 19<sup>th</sup></p>	

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<p>Sep 2013. WG to report to trustees on this and all future meetings / developments.</p>	
<p><b>Extension of land subject to National Grid Easement</b> – Payment from National Grid of £3,000 to EIVT outstanding. KJ to advise in due course.</p>	KJ, No date
<p><b>Solar Panels</b> – RP to reconfirm policy in light of previous Trust Chairman’s ‘ruling’ on 18 Jul 11; namely:</p>	RP, asap
<p><i>“Trustees take the view that had they been drafted today, the covenants would have allowed for solar panels to be installed on roofs, in order to improve energy efficiency and to reduce the Island’s CO2 emissions. Therefore, we have decided not to take enforcement action in terms of the covenants where, after today’s date, the appearance of the roof of the property is changed either by the installation of solar panels carried out by an installer accredited under the Microgeneration Certification Scheme or of a solar thermal system installed by a CEN Solar Keymark Scheme accredited installer.”</i></p>	
<p><b>EIVT e-Mail Distribution</b> – IC confirmed that a distribution had been difficult to establish using existing EIVT web service through Pic-A-Web. An alternative has been made available through Amber Mgt. MN stated that free alternatives are available through services like MailCHIMP. Trustees to action a distribution, as promised at the AGM, as soon as possible.</p>	RP, asap
<p><b>3. RENTAL PROPERTIES</b></p>	
<p>All rent charge payments are up to date.</p>	
<p><b>4. CONSULTATIONS</b></p>	
<p>See Mail distribution item above. Consultations will be open until 21<sup>st</sup> August.</p>	
<p><b>5. ACCOUNTS</b></p>	
<p>KJ presented updated financial report on all HSBC account balances.</p>	
<p>Compensation from BoS. Ongoing with by KJ.</p>	
<p><b>6. WEBSITE UPDATE</b></p>	
<p>No issues to report.</p>	
<p><b>7. AOB</b></p>	
<p>1. <b>Annual Clay Cap Inspection</b> – Due 7<sup>th</sup> – 8<sup>th</sup> August. IC to advise MN of suitable time and place for MN to meet with inspectors who carry out the inspection.</p>	IC, asap

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2. **Separation of Powers** – VI raised concerns over a lack of separation of powers with stating that Amber Mgt retain too much authority over Trust affairs and that there appears to be no financial controls in place. VI stated that he did not wish to go into detail but that he would be completing a full report on his enquiries etc for consideration. RP denied that there were no controls in place. VG stated that Trustees should wait to receive the report before discussing the matters within any further.
3. **Deed of Estate Rent Charge** – with queries being raised by VI over the fact that he believes residents don't in fact pay a "rent" charge, SJ stated that he will circulate to all the Deed of Estate Rent Charge which defines exactly what the residents pay and why it is in fact a "Rent Charge"
4. **Role of Finance Director** – CW stated that she wished to nominate VI as FD. RP stated that with at least 3 trustees having a finance background, he would like to invite any interested trustees to state their desire to get involved in the Finances of the trust, and then those trustees, following due diligence, will be discussed/approved at next meeting of the Board.

SJ, asap

All, asap

**8. DATE OF NEXT MEETING**AGM. 21<sup>st</sup> August 2013, Island Community Centre.

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**DISTRIBUTION: Attendees and copies to:**To be posted on [www.eiv.org.uk](http://www.eiv.org.uk)**Approved by:**

Richard Palczynski

**Chairman, EIVT**Date: 28<sup>th</sup> July 2013