

**Date:** 24<sup>th</sup> April 2013

**Venue:** Community Centre. EIV

**Meeting title:** Meeting of Formally Elected Board of Trustees

**Purpose:** All Hands Update

**Present:** Richard Palczynski (RP, Chairman)  
 Jennifer Aneto (JA)\*  
 Karen Wilkie (KW)  
 Imam Goztas (IG)\*  
 Carmen Wallace (CW)  
 Vincent Green (VG)\*

**In Attendance** Tom Bainbridge (TB, Amber)  
 Katie Johnson (KJ, Amber)  
 Kay Davis (KD)

**Apologies:** Iain Campbell (IC, Amber)

\*Attended in Part

Item	Action and date required
<b>1. IMMEDIATE ACTION ITEMS REQUIRING TRUSTEE DECISIONS:</b>	
1. Fly Tipping – no further incidents of fly-tipping have been recorded. Ongoing monitoring by Amber.	
2. 23 George Lovell Drive – proposed extension works by the property owner. No further communications received.	
3. Enfield Council Waste Management – Ongoing work with Enfield Council to address the issues of missed collections. However much of this issue is now being dealt with by new separate litter management contract. IC actions ongoing.	IC, Ongoing
4. Litter Contract – now in place and working. RP requested TB investigate reports at Whitworth Crescent of fly-tipping within the bin stores. TB to action.	TB, 25/4
5. Government Row – painting works. Second quote received. TB to continue to chase third quote and to report to trustees as soon as available.	TB, asap
6. Thorneycroft Drive – All road works now noted as complete. Despite removal of speed humps, KW reported that she is still getting vibrations from buses. Nothing further to report.	
7. Block paving over the bridge. It was noted that there has been some repair work done to the tarmac in on the bridge but that no further information was available on councils intentions re the block paving. TB/IC to follow up.	TB/IC no date
8. Thames Water Central Pumping Station – TB confirmed that Thames	

Item	Action and date required
Water have now completed all remedial works to pumping station and these are noted as working well.	
<b>2. RENTAL PROPERTIES</b>	
All rent charge payments are up to date.	
<b>3. CONSULTATIONS</b>	
RP noted that all 3 consultations have now been posted for requisite time period. RP stated that whilst there was no urgent need to actions these, that trustees did now need to give consideration to making a decision on all 3 consultations. To be reviewed at NEXT trustee meeting.	All, 4 weeks
<b>4. ACCOUNTS</b>	
KJ presented updated financial report on all 4 new HSBC account balances. With ALL monies now transferred to new accounts, RP confirmed that all previous difficulties with BoS accounts are now closed.	
The issue of seeking compensation from BoS was raised. RP requested that David Foulds issues formal complaint to BoS seeking recompense. This matter to then be dealt with by KJ.	DF Ongoing KJ, Ongoing
No further issues raised in regard to finances. KJ to update formal EIVT Finance Dashboard with latest data and to complete the debtors report.	KJ, Ongoing
<b>5. WEBSITE UPDATE</b>	
No issues to report. RP to update with latest minutes and blog updates.	RP, Ongoing
<b>6. AOB</b>	
1. Newsletters. CW to take ownership on next newsletter, due 1 <sup>st</sup> July.	
2. Trustee status. RP encourage trustees to seek candidates for election at next AGM. All to advise.	
3. Access to the Eco area of the island was queried. TB confirmed that IC will be opening the area upon his return from annual leave.	IC, no date
4. KW advised that she is now pursuing sale of her island property and once completed, will be tendering resignation from the EIVT board.	
5. KD requested additional bins be provided in the adventure area of the island. TB to address	TB, asap
<b>7. MA RE-TENDER (AMBER MGT NOT PRESENT)</b>	
RP tabled the Tender Evaluation Report, produced by the Procurement Specialist who carried out the exercise. The reported was noted as being of a very high standard.	

---

**Item****Action and  
date required**

The details of the report were summarised by RP, who confirmed that the tender process had eventually yielded only two formal submissions for comparison. These were from Amber Mgt and Urang Property Management. The report recommended that Amber Mgt be awarded the contract with no compelling reason for change identified.

**Vote. Do the Trustees approve the recommendations made within the report and agree to the formal contract award with Amber Management Ltd for a period of 2 years? Yes 6, No 0, Abstain 0. Motion approved.**

RP to complete final contract negotiations with Stephen Johnson (Amber Mgt) and award contract as soon as practicable.

RP/SJ, asap

**8. DATE OF NEXT MEETING**

22<sup>nd</sup> May, Off-Site. Trustees will be meeting with Amber Mgt at an alternative venue tbc.

---

**DISTRIBUTION: Attendees and copies to:**

To be posted on [www.eiv.org.uk](http://www.eiv.org.uk)

---

**Approved by:**

Richard Palczynski  
**Chairman, EIVT**  
Date: 28<sup>th</sup> April 2013